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| **FINANCE DEPARTMENT** | **F A Q S** | **ANSWERS** | **NAME AND PARTICULARS OF CONTACT PERSON**  **ANY OFFICER AT COMPLAINT DESK** |
| **A AUTHORITY TO DISPLAY ADVERTISING STRUCTURE** | What should a person wishing to display an advertising structure do? | A person wishing to display an advertising structure should, depending on the place where the structure is to be set up, seek the permission of the Road Development Authority and apply for a Building and Land Use Permit from the District Council. | Any Officer of the Finance Department on 401-3100 extensions 3117 to 3124 |
| What advertising/publicity fees are payable to the Council? | Under Sections 122, 153 and 163 (GN 305 of 2014) of the Local Government Act 2011, the following fees are chargeable:  For fixing of posters per copy:   1. Size = not more than 1m2 Rs10 2. Size – More than 1m2 Rs 100   Display of an advertisement on Rs 1000  flag (per flag)  Display of an advertisement on Rs 500  a vehicle (per vehicle per advertisement)  Display of an advertisement on wooden board, wall, building, tin or any other material or under glass   1. Of not more than 3 m2 Rs 500   (per 0.1m2)   1. Of more than 3m2 Rs 50 (per additional o.1 m2 or fraction thereof) |
| **B. LEVY OF CHARGES** | What is an Admission Charge? | Admission Charge is the charge leviable under Section 128 of the Local Government Act 2011 on any payment made for admission to any park, site, fair, resort, hotel, exhibition hall, reception hall, car park, discotheque, night club or such other places as may be prescribed by regulations made by the Council. |  |
|  | What is the rate of Admission Charge? | The rate of Admission charge leviable is 10% of the amount paid for admission or such other amount as may be prescribed by Regulations made by the Council. |  |
|  | What are the procedures for registering as potential supplier/contractor of the Council | Any potential supplier/contractor who wishes to be registered for the supply of goods and services to the Council should fill a form available at the Council on the website and submit same to be enlisted as potential supplier/contractor. |  |
|  | How to effect payments to the Council? | Payment can be effected by cash or cheque made payable to “The District Council of Black River” at the Cashier’s Office between 9.00 hrs to 15.30 hrs from Monday to Friday (except on public holidays). |  |