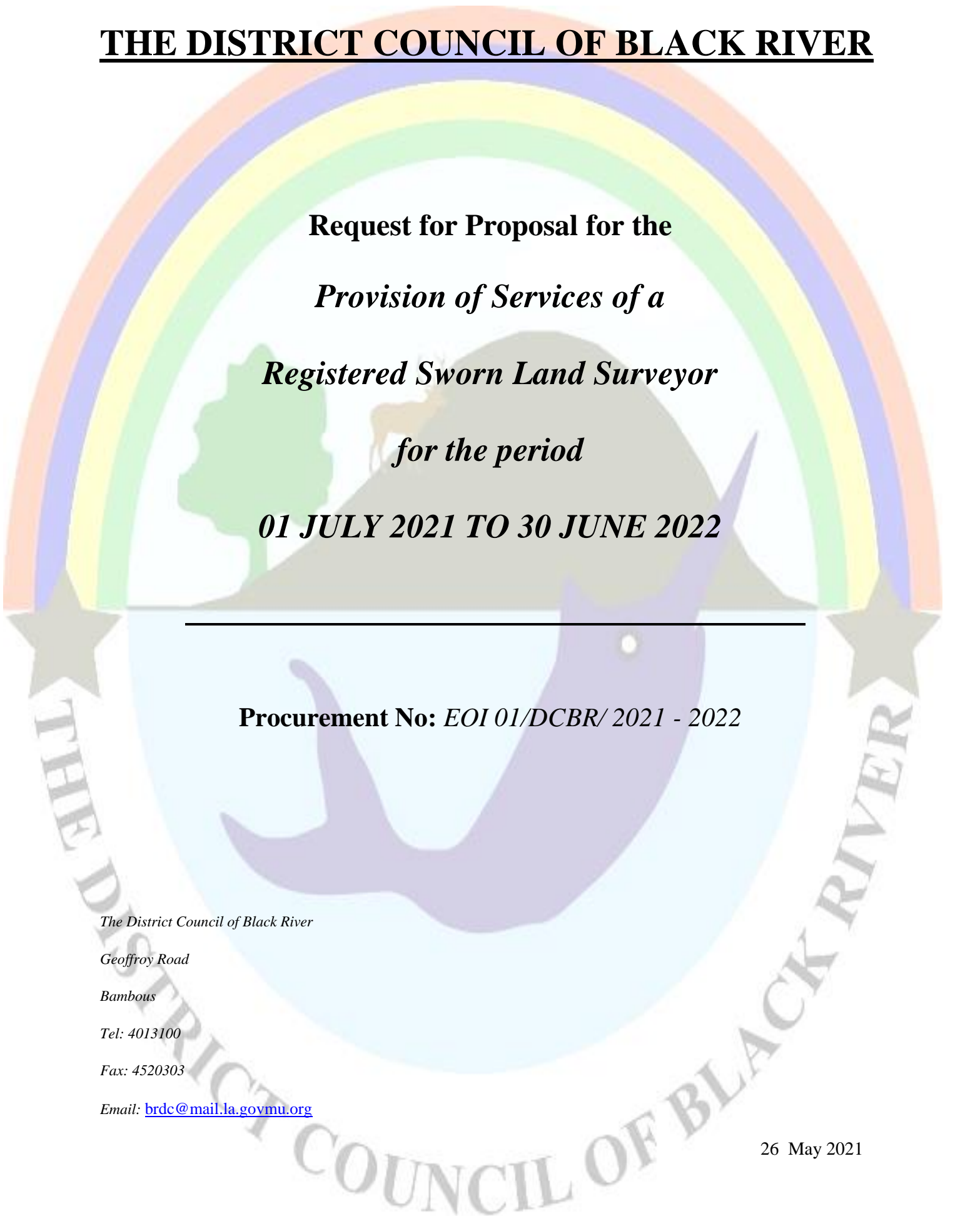


# **THE DISTRICT COUNCIL OF BLACK RIVER**



**Request for Proposal for the  
*Provision of Services of a  
Registered Sworn Land Surveyor  
for the period  
01 JULY 2021 TO 30 JUNE 2022***

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**Procurement No: *EOI 01/DCBR/ 2021 - 2022***

*The District Council of Black River*

*Geoffroy Road*

*Bambous*

*Tel: 4013100*

*Fax: 4520303*

*Email: [brdc@mail.la.govmu.org](mailto:brdc@mail.la.govmu.org)*

26 May 2021

# Request for Proposal

## LETTER OF INVITATION

Dear Sir/Madam,

### **Request for Proposal for the Provision of Services of a Registered Sworn Land Surveyor for the period 01 July 2021 to 30 June 2022**

1. You are hereby invited to submit your financial proposal for services of a Registered Sworn Land Surveyor for the District Council of Black River for the period **01 July 2021 to 30 June 2022**
2. The following documents are enclosed to enable you to submit your proposal:
  - (a) Terms of Reference (Annexure 1); and
  - (b) Price Activity Schedule (Annexure 2)

### **3. Submission of Proposals**

Proposals should be deposited in the Bid/Tender Box located at the *Registry of the Administration Department, 1<sup>st</sup> floor, Geoffroy Road, Bambous* not later than *Monday 21 June 2021 by 12.00 hours at latest*. Bids by hand or by registered post should reach the *Registry of the Administration Department*, by the same date and time at latest.

### **PROPOSALS SHOULD NOT BE FORWARDED BY ELECTRONIC MAIL.**

### **4. Deciding Award of Contract**

Qualification and experience shall be considered as the paramount requirement. Should you be contacted for negotiations, you must be prepared to furnish the detailed cost break-down and other clarifications to the proposals submitted by you, as may be required to adjudge the reasonableness of your price proposals.

5. Please note that the *District Council of Black River* is not bound to select any of the Land surveyors submitting proposals.
6. The duration of the Contract shall be for the period of **01 July 2021 to 30 June 2022**. The rate proposed in your submission will be applied in case the duration of the assignment is to be extended.
7. You are requested to hold your proposal valid for **90 days** from the deadline for submission of proposals.
8. Assuming that the contract is satisfactorily concluded within the prescribed delay, you will be expected to act as Land Surveyor *immediately after signature of contract*.

## **9. Tax Liability**

Please note that the remuneration which you receive from this contract will be subject to normal tax liability in Mauritius.

10. We commit ourselves to maintain the highest standard of integrity and ethical principles during all stages of the procurement cycle.

## **11. Documents to be submitted**

- a. Detailed CV with an outline of relevant past / present experience, including experience of similar nature in Local Authorities and /or parastatal organisations and government institutions
- b. Supporting documents (NID card, certificates and reference Letters)
- c. Evidence of being registered with the Professional Land Surveyors Council
- d. VAT Registration Certificate.
- e. Any other relevant documents.
- f. Annexure 2 – Price Activity Schedule

Yours faithfully,

**Ms M.A BHUJOHORY**  
**Ag Chief Executive**

***Enclosures:***

***Annexure 1: Terms of Reference (Annexure 1); and***  
***Annexure 2: Price Activity Schedule (Annexure 2)***

## **TERMS OF REFERENCE**

The Council wishes to retain the services of a Registered Sworn Land Surveyor:

- (i) To perform researches at the level of the Registrar General's Office regarding ownership of land with respect to:
  - a) reconstruction of existing roads
  - b) construction of new roads
  - c) cleaning of barelands
 and d) identification of the Council's assets
 

} which includes pegging on site to show  
 } alignment

and to submit survey reports with dimensions and features, including services, if any.

A letter will be issued for each assignment. A location plan and a brief description of the assignment will be annexed to the letter.

### **CONFIDENTIALITY AND OWNERSHIP OF DOCUMENTS**

All documents, statistics, reports, data and other information provided, created, obtained or made available to the Land Surveyor in connection with or by virtue of the present Contract, shall be treated as confidential by the Land Surveyor, and the Land Surveyor shall not be entitled to use or make copies of them for any purpose that is not related to the present Contract.

The documents, statistics, reports and data under the preceding paragraph shall, upon the completion of Services or termination of this Contract, be promptly returned to the District Council of Black River

### **ASSIGNMENT AND SUB-CONTRACTING**

The Land Surveyor shall not:

- (b) in whole or in part, assign, transfer or otherwise dispose of, his/her rights or obligations under the present Contract;
- (c) Sub-contract, or otherwise transfer responsibility for, the whole or any part of the Services.

### **LIABILITY OF THE LAND SURVEYOR**

The Land Surveyor shall abide by, and take all measures necessary to enable him/her comply with all laws and regulations in force in any place where the Services are to be wholly or partially performed.

The Land Surveyor shall be fully liable for the consequences of any error or omission on his/her part or for any damage caused by negligence on his/her part in carrying out the Services or performing his/her obligations under the present Contract.

## **FORCE MAJEURE**

Neither party to the present Contract shall be responsible for any delay or failure to perform the obligations under the Contract if the delay or failure is attributable to force majeure.

An event of force majeure shall mean an unforeseen and unavoidable event beyond the reasonable control and contemplation of the party invoking the existence of such event, and which impacts directly on the discharge of the obligation under the Contract.

## **TERMINATION OF CONTRACT**

The District Council of Black River may, upon giving **fourteen day's (14) days' notice** in writing to the Land Surveyor, terminate the present Contract for cause if the Land Surveyor has failed to perform the Services or to comply with his/her other obligations under the Contract.

The District Council of Black River may, at its option, terminate this Contract when it is in the interest of or for the convenience of the District Council of Black River to do so, provided that the Land Surveyor shall in that event be given a notice of not less than one months' of such termination.

The parties hereto may by mutual agreement terminate this Contract.

If the present Contract is terminated under this Article, the District Council of Black River shall be liable only for payment, in accordance with the payment provisions of the Contract, for the Services actually rendered prior to the effective date of termination, together with such other amounts incidental to the termination as may be reasonable in the circumstances.

## **MODIFICATION OR AMENDMENT**

Except by mutual agreement in writing between the parties, no change, modification or amendment shall be made to the present Contract.

Notwithstanding the preceding paragraph, the District Council of Black River may at any time order or require changes in the Terms of Reference. If such changes add to or reduce the cost of the Services, the Contract Amount shall be adjusted accordingly.

## **PAYMENT**

Payment shall be made within 28 days after submission of claim and following completion of services.

**THE DISTRICT COUNCIL OF BLACK RIVER  
EOI 01/DCBR/2021-2022**

**Provision of Services of a Land Surveyor for the period 01 July 2021 to 30 June 2022**

**PRICED ACTIVITY SCHEDULE**

<b>Item No</b>	<b>Description of services</b>	<b>Price excluding VAT</b>	<b>VAT (Rs)</b>	<b>Price Inclusive of VAT (Rs)</b>
1 (a)	Research at level of Registrar General's Office regarding ownership of Properties where required	Sum per assignment -----		
1(b)	Survey on site length and width of existing road/proposed new road and pegging of road alignment and submission of survey plans including location plan	Rate/m of road -----		
2 (a)	Research at level of Registrar General's Office regarding ownership of barelands/properties	Sum per assignment -----		
2 (b)	Submission of accurate location plans and site plans with dimensions for barelands/ properties	Sum per assignment -----		
3(a)	Research at level of Registrar General's Office regarding the Council's assets	Sum per assignment -----		
3(b)	Survey on site and submission of survey plans including location plans for Council's assets	Plots up to 400m2 Sum per lot -----		
3(c)	Survey on site and submission of survey plans including location plans for Council's assets	Plot above 400 m2 Sum per lot -----		
3 (d)	Representing the Council in any Court whenever there is any encroachment over the Council's assets	Sum per assignment -----		

Name of Land Surveyor ..... Date .....

Contact No ..... Email .....