

## **Building & Land Use Permit Process on the National Electronic Licensing System**

- (i) A permit issued electronically through the National Electronic Licensing System (NELS) is considered legal and valid to Section 27A (5) of the Economic Development Board Act 2017;
- (ii) Building and Land Use Permits can be accessed through NELS as follows:
  - (a) an applicant can access his permit by logging on NELS using his credentials which is confidential. Once logged on, he can download the permit from the Permits Section on the License Centre; and
  - (b) the officers of the Local Authorities and the corresponding parent Ministry, authorized to have access to the Building and Land Use Permits, can do so by logging on NELS using their credentials.
- (iii) Any member of the public can have access to some details of the Building and Land Use Permit on the Business Portal as long as they are in possession of the following information:
  - (a) Permit number;
  - (b) Permit issued date; and
  - (c) Permit holder name.
- (iv) The details which are available to the viewer are:
  - (a) Permit holder name;
  - (b) Permit type (BLUP);
  - (c) Issuing agency (name if the Local Authority);
  - (d) Status of the permit (active or expired).
- (v) The applicant can use any storage device (internal or external drive) to store a soft copy of the permit; and
- (vi) The permit is a read-only version of a PDF and is digitally signed. It can be viewed using any PDF reader.